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Dr. Richard J. Botting's Generic Syllabus

Contact

Please come and see me in my office hours [[calendar.html](#)] or use the "[Contact]" links on my web site [<http://cse.csusb.edu/dick/>] to send Email to me. I post **updates and changes to the above website**. Drop in several times each week to see the latest news. Urgent news will be sent to your Coyote EMail.

- Winter January 7 - March 18.
- CSE201 Computer Science I [<http://cse.csusb.edu/dick/cs201/>] Tues Thursday 10-1:20pm (Lecture and Lab)
- Office hours Tues, Weds, & Thurs 2:20-3:30pm in JBH339
- CSE375 Computers in Organizations [<http://cse.csusb.edu/dick/cs375/>] Tues Thurs 4-5:50pm
- Mon Jan 21 -- MLK day Holiday
- Wed Jan 28 -- Last day to drop/Census day
- Mon Mar 18 -- Last CSUSB classes!
- Thu Mar 19 -- CSE375 Final 4-5:50pm
- Tue Mar 21 -- CSE201 Final 10-11:50pm

Disclaimer

This syllabus supplies basic data about all my classes. It is a tentative syllabus. The course web site may override this document. Changes will be announced in class and posted on my website. Urgent changes may also be Emailed to your CSUSB EMail account. Please read and delete your CSUSB Email every day! My classes follow the "General Regulations and Procedures" in CSUSB Bulletin of Courses with respect to course withdrawal, cheating, and plagiarism -- see below.

Work

The College of Natural Sciences (25~35) advises you that you should be doing at least 2 hours of study, outside of class, per week, for each unit you are taking. Study assigned parts of books, handouts, and online resources to prepare for each class. More, you may have to develop novel software, documents, and web pages on your own. Don't waste any money on software or hardware for my classes. Use our systems as much as you can. The more you write and test, the better you will get. A simple test program can clear up a lot of confusion. You can develop software on your own machine but to earn full points the results must work on our systems. Talk to the CSUSB Help Desks or the Computer Science Club about software that lets you do CSE lab work remotely using Putty for Windows or the "ssh" command for UNIX/MacOS.

You must attend class. I can not help you if you are not there. I record participation. If you have an emergency, contact me by my website(above).

Expect to work in class. You will be working alone and in groups. Do not plan to do homework, use your phone/pad/pda/laptop, or sit back and listen. Turn off or silence phones. Shut down computers and wireless devices unless I tell you to use them.

Cheating and Copying

Plagiarism means presenting others' work as your own. It is punished at CSUSB. Study the policies at [[\(FSD%2096-12.R2\)%20Academic%20Dishonesty.pdf](#)] and in the catalog. If you borrow something from books, friends, handouts, WWW pages, Google, etc. you must state where you found it. It is illegal to make permanent copies of things on the Internet unless you have explicit permission to do so. You have my permission to copy most of my pages, but you must not plagiarize them. When I spot plagiarism, I give ALL copies the same score - ZERO.

Assessment and Grading

Computers and wireless devices may not be used in exams. I give the highest weighting to points that I see you earn. A **comprehensive final examination** normally makes a big difference and needs special preparation. I do not set **special make-up work** or grade **late work**. You can often take a quiz late before I hand back the graded quiz. I design my grading so that an 'A-' is possible with roughly one week of work missing. I bend these rules for emergencies (see below).

You can earn 5 **bonus/make-up points** (1%) by attending a computer science seminar [<http://cse.csusb.edu/dick/seminar/>] and Emailing me a simple message with a one paragraph summary of a presentation within 24 hours of the end of the presentation. To ensure prompt grading at the end of the quarter I need all work, including bonus/make up work to be submitted by midnight of the Friday in Finals week. Bonus points can make up points lost before the final but not in the final.

I don't use a curve. The maximum number of points is 500. Points prior to the final are totaled and no more than 300 can be carried forward. No more than 200 points can be earned in the final. The totals are added and converted to percentages. An A indicates a close to 100% performance. A B is for 90% and so on down to a D(70%). If the best total in the class is less than 98.33%(an A) then all totals will be scaled up to make the best = 100%. The boundaries(%) will be as follows:

- 0 F <65
- 65 D- 68.33 D 71.66 D+ <75
- 75 C- 78.33 C 81.66 C+ <85
- 85 B- 88.33 B 91.66 B+ <95
- 95 A- 98.33 A 100

Accessibility

If you need some reasonable accommodation to participate in my classes, contact the Office of Services to Students with Disabilities at UH-183, (909)537-5238. If you require assistance in the event of an emergency, you are advised to establish a buddy system with a buddy and an alternate buddy in the class. Individuals with disabilities should prepare for an emergency ahead of time by instructing a classmate and the instructor.

Adds and Drops

You are responsible for carrying out all adds and drops. If you are not on my roster by census date (above) I can not give you a grade and you must leave the classroom. If you do not drop before the census date I am forced to give you a grade.

Emergencies

If I am late -- start work in groups without me! **Power cuts:** [[blackout.htm](#)] **Earthquakes:** Remain calm, duck, grab furniture, and cover your head. **Campus Closed:** I will switch to online mode from home and we will use campus EMail and the web site to communicate. **Flu:** To avoid a pandemic outbreak of flu, the campus is encouraging students, faculty, and staff to stay at home if they have any flu-like symptoms. So if you think you may have the flu, switch to online mode (web site and EMail) to keep up to date and to submit work. You will not need a doctor's note. You will be able to make up any participation, quizzes, and exams that you miss by staying at home with the flu. The CSE department has put hand sanitizers in every laboratory -- use them.

Computer Science and Engineering Club

The Computer Science and Engineering Club is a student-run organization that you should join and take part, see [[csec_sb](http://groups.google.com/group/csec_sb)] (http://groups.google.com/group/csec_sb -- needs a Google Sign in).

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R J Botting, CSE, CSUSB December 2012

1. CR::="Computer Reviews", [<http://www.reviews.com/>]

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